



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

MINUTES

State Fire Safety Board Regular Meeting

Cannabis Regulatory Agency, Sun Conference Room
2407 N. Grand River, Lansing, MI 48906
Thursday, September 21, 2023
1:00 p.m.

MEMBERS PRESENT:

Julie Bulson, Representing Hospital Administrators
Ruth Ann Knapp, Representing School Board Administrators/Members
Andrew Marceau, Representing Fire Departments in the Lower Peninsula
Tavis Millerov, Representing Fire Departments in the Lower Peninsula
Patrick Phelan, Representing the Professional Engineers
Richard Prestage, Representing the Nursing Home Industry
Dylan Rogers, Representing Places of Public Assemblage
Robert Williams, Representing the Building Trades

MEMBERS ABSENT:

Steven Densmore, Representing Fire Departments in the Lower Peninsula
Timothy Dockerty, Representing Owners of Adult Foster Care Facilities
Randall Halstead, Liquefied Petroleum or Flammable Compressed Gas Industry
Kenneth Herbart, Chair, Representing Registered Architects
Jeramie Morris, Vice Chair, Representing the Chemical Manufacturing Industry
Kevin Sehlmeier, State Fire Marshal, Ex-Officio Member
Brian Talvensaari, Representing Fire Departments in the Upper Peninsula
David Williams, Representing the Licensed Electrical Contractors
Ora Wolf, Representing the Flammable Liquids Industry

OTHER BUREAU ATTENDEES:

Hollie Metts, LARA/BFS, Executive Secretary
Nicole Cavanagh, LARA/BFS, Fireworks Analyst
Jordyn Hanses, LARA/BFS, Student Assistant

OTHERS IN ATTENDANCE:

None

I. CALL TO ORDER AND DETERMINATION OF QUORUM:

The State Fire Safety Board meeting was called to order at 1:14 p.m. by executive secretary, Hollie Metts. Roll call was taken. A quorum was not present. In the

absence of the board chairman and the vice-chair, the board members in attendance unanimously selected Board Member Tavis Millerov to lead the meeting.

II. REVIEW AND APPROVAL OF THE AGENDA:

The board members reviewed the agenda. However, because a quorum was not present, a vote to approve the agenda was not taken.

III. REVIEW AND APPROVAL OF MINUTES:

Approval of the draft minutes from December 1, 2022 and June 15, 2023 will carry over to the next meeting on October 19, 2023.

IV. PUBLIC COMMENT:

None.

V. STATE FIRE MARSHAL'S REPORT:

Fire Marshal Sehlmeier was unable to attend the meeting to provide a report however, Hollie Metts shared the following updates from the bureau:

- a. **Fatal Fire Update:** As of September 19, 2023, a total of 79 deaths in 73 residential fires were recorded. This is a 3% decrease in deaths and a 7% increase in fires year-to-date as compared to the 2017-2022 average. 63% of victims are reported to be between the ages of 40-79, 22% reported as disabled, and 5% reported on oxygen.
- b. **MI Prevention Update:** There are approximately 600 fire departments partnering with MI Prevention. MI Prevention is also working on a new data management system.
- c. **Fire Prevention Month:** October 2023 will be recognized as Fire Prevention Month in Michigan. The National Fire Prevention Association's (NFPA) theme this year focuses on cooking safety. MI Prevention will follow the NFPA's theme and expand on educational messaging throughout the month of October. The Fire Marshal is also scheduled to visit schools around the state to read 2nd and 3rd grade students.
- d. **Child Care Transition:** As of August 1, 2023, the Bureau of Fire Services has taken over the responsibility for inspections of childcare facilities (daycares, camps, and childcare institutions) and the Qualified Fire Inspectors.
- e. **Board Members Terms Expiring:** No update to report on the following board members' expired terms:
 - Steven Densmore, Representing Fire Departments in the Lower Peninsula
 - Kenneth Herbart, Chair, Representing Registered Architects
 - Andrew Marceau, Representing Fire Departments in the Lower Peninsula
 - Patrick Phelan, Representing the Professional Engineers
 - Dylan Rogers, Representing Places of Public Assemblage

VI. LEGISLATIVE UPDATE:

A legislative update was not provided.

VII. UNFINISHED BUSINESS:

- a. **Fireworks Injuries Report:** A copy of the 2022 Consumer Product Safety Commission Fireworks Annual Report was provided to the board members in their packets for review. The board discussed the injuries reported.

VIII. NEW BUSINESS:

- a. **MFIS Curriculum Update:** Board Member Tavis Millerov shared that Michigan has moved from the 2018 code book series to the 2021 curriculum.
- b. **Discuss 2023/2024 Meeting Schedules:** A copy of the 2023 meeting schedule and proposed 2024 meeting schedule were provided to the board. The board members in attendance shared their thoughts regarding scheduling and possible meeting locations moving forward; however, a vote was not taken as there was not a quorum present. This item will remain under New Business for the next meeting on October 19, 2023.
- c. **Fireworks Appeal of Citation #23-00030:** This appeal will carry over to the next meeting on October 19, 2023.

IX. STATE FIRE SAFETY BOARD COMMENT:

Board Member Dylan Rogers clarified the address for the next meeting at The Robin Theatre at the next meeting.

X. ADJOURNMENT AND NEXT MEETING:

The meeting ended at 1:54 p.m.

Next Meeting:

Thursday, October 19, 2023 at 1:00 pm

The Robin Theatre – 1105 S. Washington Avenue, Lansing, MI 48910

Agenda Items Due: Thursday, September 28, 2023, by 5:00 pm

APPROVED: State Fire Safety Board Regular Meeting 10/19/23 (Motion #23-10-02)